



LAGOS STATE ELECTRICITY BOARD

REQUEST FOR PROPOSALS

**SELECTION OF CONSULTANTS/CONTRACTORS
AND SERVICE PROVIDERS FOR THE
ENGAGEMENT OF CONSULTANT FOR THE
COLLECTION OF IPP ENERGY CONSUMPTION
CHARGE FROM LASG ESTATES AND LOAD
CENTERS TO ENHANCE REVENUE
GENERATION.**

1TH DECEMBER 2022

1.0 PURPOSE:

The **Lagos State Electricity Board (LSEB)**, being the implementing Agency for Energy Development, Independent Power Projects and Public Lighting Infrastructure in Lagos State, hereby make Request for Proposal/Expression of Interest from prospective Consultants/Contractors with the objective of Prequalifying these Consultants/Contractors to develop a data base of service providers with which the Lagos State Electricity Board will partner in subsequent Engagement of Consultant for the Collection of IPP Energy Consumption Charge from LASG Estates and Load Centres to enhance Revenue Generation. This Request for Proposal/Expression of Interest is intended to encourage relevant Consultants/Contractors with demonstrable capabilities to indicate interest through a Proposal. Successful Consultants/Contractors will be communicated within specified period.

2.0 SELECTION CRITERIA

1. Cover Letter duly signed by the company's authorized signatory indicating the specific area(s) of specialization
2. Company profile
3. Evidence of experience in similar jobs of minimum of three (3) years.
4. Evidence of Registration with the Corporate Affairs Commission (CAC)
5. Evidence of Registration with the Lagos State Public Procurement Agency.
6. Evidence of financial capability (Reference letter from reputable bank capable and willing to provide line of credit for project execution, if required)
7. Tax Identification Number (TIN)
8. Must have Corporate Bank Account
9. Functional Telephone Number(s) and Email Address

3.0 PROJECT BACKGROUND

The Lagos State Electricity Board (LSEB) was established by law No. 15 of 5th July 1980 of the State House of Assembly Gazette No. 53 vol. 13 of 24th July 1980 to perform several functions which include:

- To establish in-State electric power stations.
- To generate, transmit and, distribute electricity to areas not covered by the national grid system within Lagos.
- To control and manage any electrical installation vested in the Board under the provision of this law.
- To establish, control, manage, extend and, develop new electrical networks as well as develop or extend existing ones as the Board deems necessary for the purpose of accomplishing its mission.
- To supply electricity and promote economically efficient and uninterrupted electricity generation, distribution and supply of power.

The Lagos State Electricity Board (LSEB) is the implementing agency under the Lagos State Ministry of Energy and Mineral Resources responsible for Energy development, Independent Power Projects and Public Lighting in Lagos State.

Lagos State Government (LASG) currently has the most aggressive energy development plan in Nigeria. It is the only State with a dedicated Ministry for Energy Development (Ministry of Energy & Mineral Resources) as well as an Agency (Lagos State Electricity Board). Between 2011 and 2015, LSEB has successfully commissioned four Power plants (Island, Alausa, Mainland and Peninsula Power) and one transformer factory. With the use of these IPPs LASG is also drastically improving public lighting and water facilities state-wide.

With the continued implementation of projects in line with its objectives, the Lagos State Electricity Board will greatly improve the quality of life of residents in Lagos State; vastly reduce crime levels and foster a conducive environment for economic growth, all through the constant supply of electricity.

LSEB's strategic plans are to provide underserved commercial and industrial districts access to reliable power supply via the use of IPPs as well as, enhance public safety and security through the use of public lighting schemes. To efficiently accomplish these goals, LSEB is effectively making use of four (4) vehicles:

Establishment of Independent Power Projects: LSEB has established multiple IPPs around the state using a sustainable and standardized framework for power supply. There are plans underway to develop additional IPPs. A keen effort is also being put into promoting energy and electricity awareness in the state.

Public Lighting Projects: LSEB has developed a framework for public lighting in Lagos State which includes best practices for operation and maintenance in existing and new installations. It is our objective to use this framework to execute public lighting projects using conventional and renewable energy sources.

Integration: LSEB's integration plans include incorporating Independent Power Projects with public lighting schemes as well as, implementing innovative strategies to ensure cost effective public lighting projects. LSEB is also developing a comprehensive database for energy consumption and public lighting requirements.

Power Sector Reform: In the last decade LSEB has been an instrumental part of the Federal Governments Power sector reform agenda, particularly as it relates to Eko and Ikeja distribution Companies.

4.0 OBJECTIVE OF THE ASSIGNMENT

The specific objectives are as follows: -

- a. The Consultant uses its expertise to create an enabling payment platform for collection of IPP Consumption Charge.
- b. The Consultant will enhance and improve business relationships between the energy consumers and LSEB.
- c. The Consultant will use its expertise to increase revenue for LSEB yearly, without the need to increase manpower.

- d. The Consultant will use its expertise to help control energy loss and theft.
- e. The Consultant will use its expertise to alert LSEB of the illegal connection and energy theft by consumers.

5.0 SCOPE OF WORK

To achieve the above objectives, the Consultant will carry out the following tasks;

- a) Develop a payment platform for the collection of IPP Energy Charge.
- b) Re-connection of the load centres.
- c) Provision and installation of pre-paid meters to all load centres.
- d) All services shall be conducted in a timely and efficient manner as it is reasonably required for the prompt and accomplishment of the service.
- e) In rendering the services, the Consultant is expected to conform with high professional standards of work and business ethics.
- f) Preparation and presentation of reports
- g) To achieve above stated, the Consultant is invited for site visits.

6.0 EXPECTED DELIVERABLE

The Consultant will be expected to deliver:

- i. Inception Report:** - with detailed work plan schedule, methodology and approach to be adopted in implementing the consultancy services including the instrument.
- ii. Interim Report:** - develop a sustainable framework for the operation and management of the payment platform.
- iii. Draft Final Report:** - present the analysis on the data of erring customers and make disclosure to the Agency.
- iv. Final Report:** - a comprehensive report on whistle blowing of all illegal connections and energy loss and theft.

7.0 THE ROLES OF THE STAKEHOLDERS

7.1 The Roles of the Lagos State Government

The responsibilities and obligations of the State shall include but not limited to the following:

- i. To have proprietary rights of the information generated and own the platform;

- ii. Perform and undertake supervisory, monitoring and regulatory roles to ensure that the purpose and standards set for the assignment is complied with;
- iii. Provide general governmental and administrative support for the execution of this Agreement, including performance management;
- iv. Appoint “The Consultant” as the Technical Consultant for the assignment of collection of IPP Energy Consumption Charge and issue Award Letter to engage the Consultant for the assignment.

7.2 The Roles of the Consultant

The Agency requires that the Consultant will enhance collection of IPP Energy Consumption Charge, operate and maintain an effective payment platform, blow cover of illegal connection, energy loss and theft. The responsibilities, duties and obligations of ‘The Consultant’ shall include but not limited to the following:

- a) Provide an action plan for the assignment
- b) Review existing reports and relevant documents pertaining to the assignment.
- c) Conduct services in a timely and efficient manner as it is reasonably required for the prompt and accomplishment of the service.
- d) In rendering the services, the consultant is expected to conform to high professional standards of work and business ethics.
- e) Preparation and presentation of reports.
- f) Control energy loss and theft.
- g) Generate revenue on behalf of the Agency without the need to increase manpower.

8.0 REQUIREMENTS FOR QUALIFICATION

To ensure that the Project is properly carried out with required specialisation and expertise, one consulting firm will be selected to execute the project using Quality and Cost Based Selection method. The Consulting firm will be required to have specialists along the field of project management and consultancy with requisite registration with relevant professional. The Consulting firm is to indicate Consultant’s qualifications, job experiences, evidence of similar assignments carried out in the past five years, indicating organisations and clients including names, addresses and telephone numbers of two referees that can attest to the competence of the Consultant.

The Consulting Firm is to submit the Technical proposal alongside the Financial proposal with the bid on or before 23rd December 2022.

9.0 FINANCIAL IMPLICATION

Lagos State Electricity Board will provide payment of 15% (fifteen percent) to the Consultant on revenue generated.

This may be subject to Negotiations between the Agency (LSEB) and the Consultant.

10.0 SUBMISSION OF REQUEST FOR PROPOSALS

Consultant should submit their Request for Proposals (including the technical and financial proposals) to:

**The General Manager,
Lagos State Electricity Board,
No. 1, Old Works Yard Road,
GRA, Ikeja,
Lagos**

Attn: Procurement Unit (LSEB)

For further enquiries and/or clarification, kindly contact:

The Procurement Office, Lagos State Electricity Board
via eadesokan@lagosstate.gov.ng or 08023182311