

LAGOS STATE GOVERNMENT



**MINISTRY OF HEALTH GRANT MANAGEMENT UNIT
EXPRESSION OF INTEREST (EOI) FOR THE
ENGAGEMENT OF VENDORS TO PROVIDE HALL SERVICES, VEHICLE BATTERIES AND OFFICE MAINTENANCE &
REPAIR SERVICES**

EOI: LSMoH/GMU/EOI/07/2022.

Date of Issuance: 14/07/2022

1.0 BACKGROUND

The Lagos State Ministry of Health (LSMoH) is a Principal Recipient (PR) for Global Fund Grant comprising of Tuberculosis and Resilient Sustainable Systems for Health (RSSH). As the Principal Recipient, the Ministry of Health is legally responsible for the management of the integrated grant ensuring achievement of the programmatic results and accountability of the grant financial resources.

To fulfill the mandate of the Principal Recipient, the Ministry of Health has established the Grant Management Unit (GMU) to carry out the functions of the PR. The Grant Management Unit works with other implementing units (TB and RSSH) within the LSMoH, Sub-Recipients (SRs), and other implementing partners in executing its mandate and ensuring that the grant is managed and implemented in compliance with grant agreement signed between the Global Fund and the Principal Recipient.

The GMU invites prospective vendors to express their interest in providing the services and goods detailed in section 2.0.

2.0 SCOPE OF WORK

LOT 1	
Hall Services	Provide hall with functional projector, internet service for training as requested
	Availability of Halls of different capacities
LOT 2	
Office Maintenance and Repair Service Providers	Provision of carpentry/ furniture, painting, electrical, plumbing and other repair works/ other related services required for smooth running of offices and health facilities.
LOT 3	
Vehicle Batteries	Provide batteries of the required capacity for all grant vehicles when required
	Provide add-ons services such as routine checks on battery performance

3.0 GENERAL QUALIFICATION REQUIREMENTS FROM INTERESTED PARTIES

- Evidence of Registration with Corporate Affairs Commission (CAC).
- Company profile and organizational structure with full name of organization and contact person, postal address, telephone/fax numbers, and e-mail addresses.
- Evidence of tax registration/ remittance

4.0 SPECIFIC TECHNICAL EVALUATION CRITERIA

4.1 HALL SERVICES

- List of Halls (names) with capacity
- Pictures of basic amenities, chairs, air conditioners, projectors and projector screen.

4.2 MAINTENANCE AND REPAIR SERVICES

- Key staff and responsibilities

- ii. Evidence of Previous work experience such as repairs/ supplies/ sales made to private or corporate organizations.

4.3 VEHICLE BATTERIES

- i. Key staff and responsibilities
- ii. Evidence of Previous work experience such as supplies/ sales made to corporate organizations.

5.0 SUBMISSION OF EXPRESSION OF INTEREST

The EOI document should include:

An original copy and two (2) other copies of Expression of Interest which shall be delivered in a sealed envelope clearly marked:

“EOI Maintenance and Repair Service Providers” or “EOI Hall Services” or “EOI Vehicle Batteries”

5.1 DELIVERY ADDRESS:

The Coordinator,
Grant Management Unit, LSMOH
GMU Office, Folarin Coker Staff Clinic,
The Secretariat
Alausa, Ikeja
Lagos, Nigeria

5.2 EOIs should be delivered to the above stated address between the hours of 8:00am to 5:00 pm Nigerian time from **Thursday 14th July 2022 to 5:00pm on Wednesday 10th August 2022.**

6.0 ADDITIONAL INFORMATION

- i. Please note that the submission of these documents in response to this invitation shall not entitle any of the interested parties to any claims against LASG, LSMOH, or The Global Fund.
- ii. All costs incurred by respondents as a result of this invitation and any subsequent requests for information shall be for the respondent’s account only.
- iii. All requests for clarification should be directed to the Procurement and Supply Chain Manager via email at gmuprocurement@gmail.com on or before 5:00pm Wednesday 10th August 2022.

NB: Successful vendor shall be required to register with the Lagos Public Procurement Agency (PPA).

Signed
COORDINATOR
GF GRANT MANAGEMENT UNIT
LAGOS STATE MINISTRY OF HEALTH`